

QOPI® Fellowship Program Participation

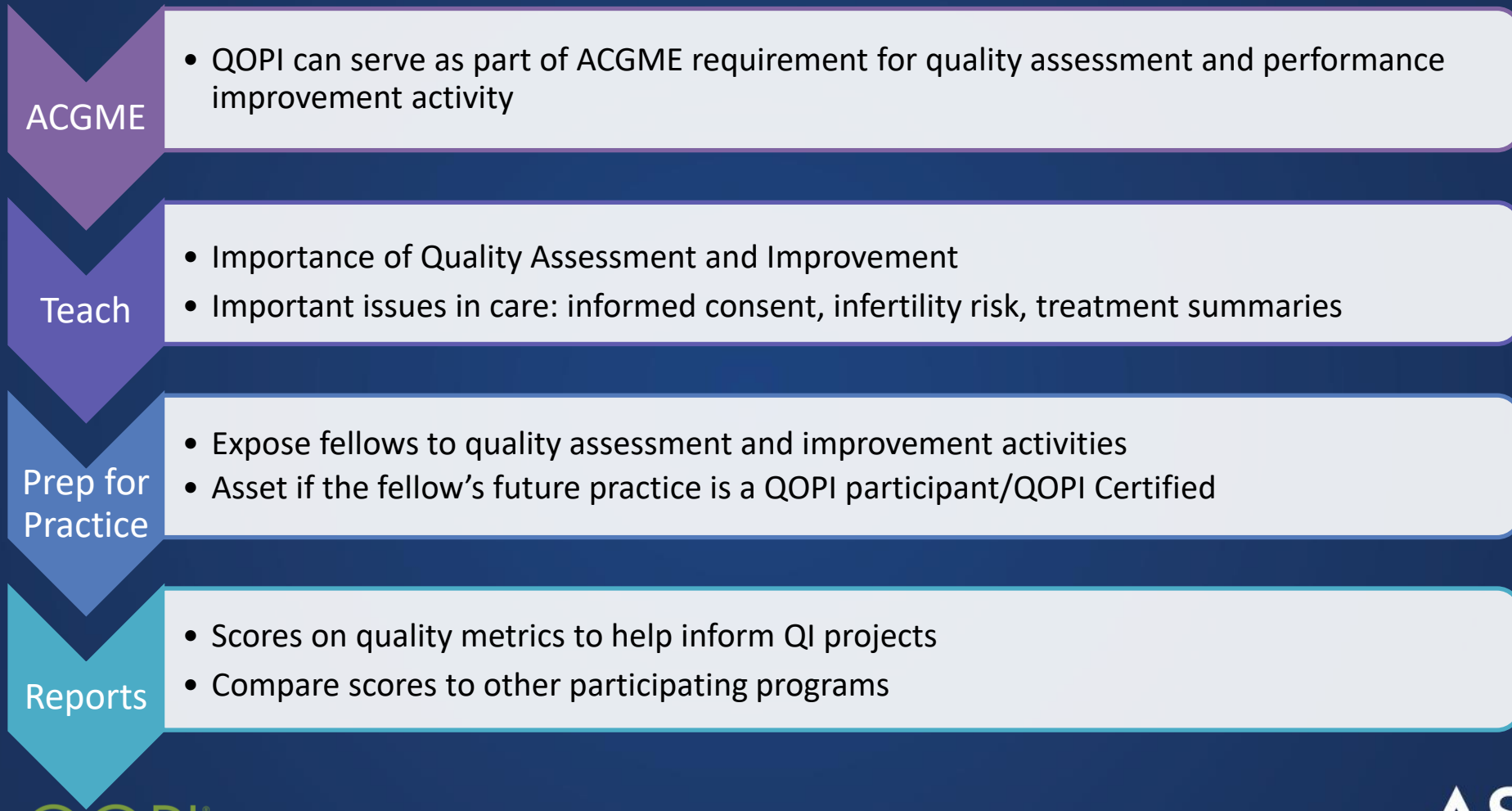
What is QOPI®?

‘To measure is to know...’

Quality assessment and reporting program for outpatient hematology-oncology practices – to create a culture of self-examination and improvement and help members meet quality reporting requirements

‘If you cannot measure it, you cannot improve it’

Why Participate?



ACGME and QOPI

Participation in QOPI helps fulfill the following ACGME requirements:

Review and improve patient care through application of quality indicators

Apply current medical knowledge to patient care through selection, discussion and updating quality indicators

Use interpersonal and communication skills in peer review discussion

Assess and demonstrate professional ethical behavior, through peer review and concern for patients

awareness of systems-based practice manifested by knowledge/development of quality indicators and application of standards

Demonstrate practice-based improvement through initial chart review, review of QOPI data, improvement of challenging areas, and follow-up on QOPI data

Register with the QOPI System

(For new Fellowship Programs only, i.e. Fellowship Programs without a QOPI Practice ID)

Ensure your Fellowship Program is registered with the QOPI System

- Fellowship Programs should register as a separate practice (i.e. have a separate QOPI Practice ID) from the main practice
- If you're unsure if your Fellowship Program is registered with the QOPI System already, please email qopi@asco.org

Identify a Corresponding Physician (PHC) and a QOPI Practice Administrator (PRA)

- The PHC should be the physician lead for the program and must be an active ASCO member (you will need their ASCO member ID to register)
- The PRA should be the program director, lead fellow, or whoever will be responsible for overseeing the administrative side of QOPI Abstraction

To Register with the QOPI System

- Go to <https://myqopi.asco.org/registration/login.aspx>

QOPI Round Registration

(For all Fellowship Programs, however some steps may already be completed for existing Programs)

Add Fellows to QOPI as Data Abstractors and as Providers

- This must be done by the PRA or PHC
- A FAQ located on the QOPI Dashboard titled “Adding Fellows as Data Abstractors and Providers” provides instructions for adding Fellows to the QOPI system

Register your Fellowship Program for the QOPI Round

- Fellow Programs are encouraged to participate in Round 1, but can complete Round 2 if desired
- Round 1 opens beginning of January and closes beginning of June, the QOPI Dashboard has the most recent dates
- Register for the QOPI Certification Track (Note: Fellowship Programs are not eligible for certification)

To Register for the QOPI Round

(*This is NOT the same as registering with the QOPI System and must be done every round)

- Go to <https://myqopi.asco.org/registration/login.aspx>

Planning for Data Abstraction

Create a Plan

- Designate a Lead Fellow to coordinate abstraction efforts for the group.
- Decide if Fellows will enter data together over several days or over the course of the round.
- Decide how much time the trainees can contribute and plan it on the calendar; excuse the fellows from other activities

Select Charts

- The program's PRA can either prescreen and select charts or teach a Fellow to do so
- QOPI Chart selection methodology is located in the User Manual; Chart Selection Criteria is located under Round Materials on the QOPI Dashboard
- Fellows should aim to abstract 10 charts each

Train Fellows

- Review the chart submission training video in the 'Getting Started' tab
- Build 30 minutes into program's didactic/teaching sessions to review QOPI with the fellows before abstracting charts to ensure everyone understands the process

Chart Selection

Chart Sampling Methodology

- Pull charts based on Chart Select Criteria for the disease you are abstracting (breast, non-small cell lung cancer, colorectal); these criteria include ICD-10 codes, diagnosis date window, and visit date windows

Data Abstraction

- Charts should be abstracted starting with patients who have visited most recently, working backwards in time from there
- To mitigate unconscious bias, Fellows should not enter their own charts (i.e. charts of patients who the Fellow saw)

Video Tutorial

Review the Chart Submission Training Video located on the “Getting Started & FAQ” tab on the QOPI Dashboard

Feedback from Previous Fellow Participants

- Have an abstraction process planned for Fellows to follow
- Have laptops and food ready
- Make sure everyone has their username and password
- Keep track of QOPI Chart IDs assigned to each Fellow chart entered
- Email QOPI with abstraction questions
- Don't wait until the last day to abstract data
- Focus on quality of care and opportunities for improvement

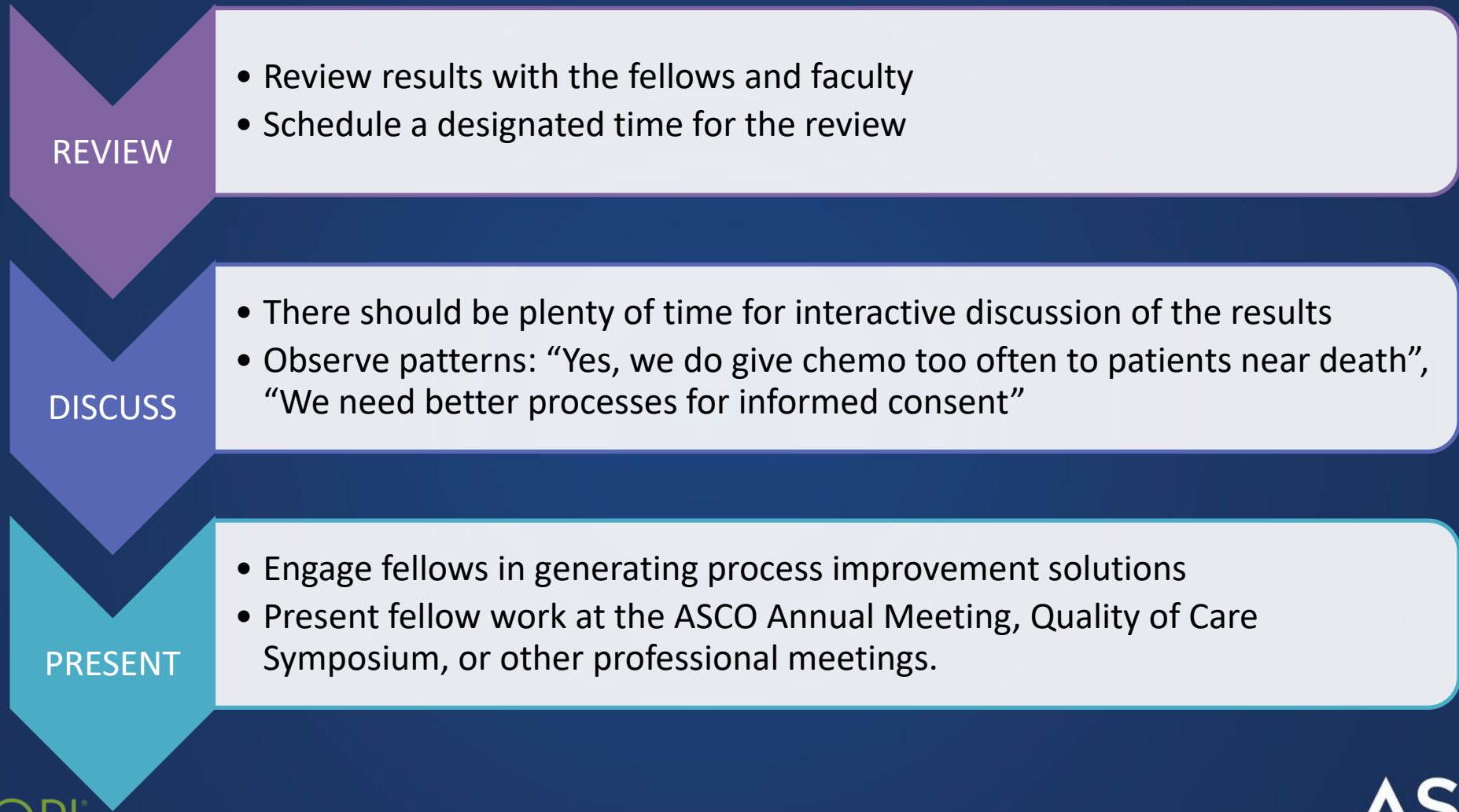
Correspondence Reminder



DO NOT SEND PROTECTED HEALTH INFORMATION (PHI) TO THE QOPI HELP DESK VIA EMAIL

- Elements of PHI as defined by HIPAA include:
 - Patient names
 - Postal and/or Email Addresses
 - Dates (except for years) - including DOB and dates of service
 - Telephone and/or Fax numbers
 - IP and/or URL addresses
 - SSN
 - Account Numbers
 - Certificate/License numbers
 - Medical record numbers/Health Plan Beneficiary numbers
 - Device identifiers/serial numbers
 - Vehicle identifiers
 - Biometric identifiers
 - Full face photos
 - Any other unique identifying number, code, or characteristic

After the Round



Thank you!
Contact the [QOPI[®] help desk](#) with questions.

Available by 9:00-5:00 ET, Monday – Friday
571-483-1660 or qopi@asco.org